



Foundation

for *Blue Valley Lutheran Homes*

For the Betterment of Our Non-Profit Christian Long-Term Care

P.O. Box 166 foundation@bvlh.org
Hebron, NE 68370 www.bvlh.org
Phone (402) 768-3916 Fax (402) 768-

Relax...you're home.

Steps to Make a Gift of Grain

Following these specific steps will help ensure that the Foundation for Blue Valley Lutheran Homes can honor your intended tax benefits from a gift of grain. Failure to follow these steps may result in the IRS treating the transaction as a sale by the producer, resulting in a contribution of cash, rather than as a contribution of grain. As a donor, you should follow these steps to ensure that ownership of the gifted grain is transferred prior to the sale and you receive recognition for your gift. You should always seek your own independent professional accounting and tax advice before making any contribution.

1. Contact Melissa Wright, Development Director at The Foundation for Blue Valley Lutheran Homes to inform her that you intend to make a gift of grain. Melissa can be reached at 402-768-3916 or by email at melissaw@bvlh.org.
2. Complete the "Letter From The Producer Regarding A Gift of Grain" form to facilitate your gift. Indicate the quantity, type of grain, and estimated date that you expect to deliver it to market. Send the letter to this address:
Foundation for Blue Valley Lutheran Homes
PO Box 166
Hebron, NE 68370

Do not indicate the cash value of your grain, as you are donating grain, not cash.

3. When you deliver the gifted grain to the elevator, tell the grain elevator to issue a storage receipt in the name of The Foundation for Blue Valley Lutheran Homes. The storage receipt is the evidence that ownership of the grain was transferred from the producer to The Foundation for Blue Valley Lutheran Homes. Send the storage receipt to The Foundation for Blue Valley Lutheran Homes immediately at the address listed in Step 2.
4. Instruct the grain elevator to send the contract to sell the grain to The Foundation for Blue Valley Lutheran Homes for a signature. The contract can be mailed to the address in Step 2. If the elevator does not use written contracts, please contact Melissa Wright and direct her to complete the "Instructions to Grain Elevator for Gift of Grain" form. Melissa will forward this document to the elevator directly. Because the Foundation for Blue Valley Lutheran Homes owns the grain following your gift commitment, the elevator will require our permission to sell it.



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5. Instruct the elevator to issue the check for the sale of the grain to "The Foundation for Blue Valley Lutheran Homes." And mail the check to:
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Letter from the Producer Regarding a Gift of Grain

To:
The Foundation for Blue Valley Lutheran Homes
PO Box 166
Hebron, NE 68370
Phone: 402-768-3916

I/We, _____, hereby gift _____ (# of bushels) of _____ (type of grain) to The Foundation for Blue Valley Lutheran Homes to help further the mission of caring for the elderly and mentally challenged with dignity and respect through Christian love and compassion.

I understand that it is my responsibility to transport/deliver to market the gifted grain at which time they will be sold on behalf of The Foundation for Blue Valley Lutheran Homes.

I understand that the gifted grain identified above will remain in my custody and care at no cost to The Foundation for Blue Valley Lutheran Homes. I expect to deliver the above described grain to market on _____ (estimated date).

A check mark in this box verifies this grain does not have a lien against it; or if the grain does have a lien against it, a lien waiver from the lender is attached.

Signature(s)

Printed Name(s)

Date: _____

YOUR MAILING ADDRESS:

Complete This Letter & Remit To The Foundation for Blue Valley Lutheran Homes, PO Box 166, Hebron, NE 68370.

If you have questions, please contact Melissa Wright, Development Director at 402-768-3916.



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Instructions to Elevator for Gift of Grain

(This form is to be completed by The Foundation for Blue Valley Lutheran Homes and sent to the elevator in the event that the elevator does not use written contracts for the sale of grain.)

Request This Form To Be Completed By The Foundation for Blue Valley Lutheran Homes as needed.

The Foundation for Blue Valley Lutheran Homes is directing your facility to sell _____ (#) bushels of _____ (type of grain) that will be delivered by _____ (donor) on behalf of The Foundation for Blue Valley Lutheran Homes for sale at your facility.

This grain is the property of The Foundation for Blue Valley Lutheran Homes, a registered 501(c)3 non-profit. Our EIN is: 47-0822479

Please remit a check for the sale proceeds to:
The Foundation for Blue Valley Lutheran Homes
PO Box 166
Hebron, NE 68370

Signed, Title

Date